

FATHER MULLER COLLEGE OF SPEECH & HEARING

IQAC MEETING MINUTES

Time: - 2.00 pm – 3.15 pm

Date: -29/07/2017

Members present:

- 1) Prof. Akhilesh P.M.
- 2) Dr.Santosh Kumar
- 3) Mrs Susmitha.C.G
- 4) Ms Priya P. Rego
- 5) Ms Ashwini Sandra A. Cutinha
- 6) Ms Nikita N.
- 7) Ms Dasmine F. Dsouza
- 8) Ms Jissa Sajji

Members on leave:

- 1) Ms Jacqueline Fernandes

AGENDA:-

- 1) Practicum -1st Semester
- 2) Ward postings of Staff
- 3) Planning of National seminar
- 4) Clinical assignment work of students on Saturday
- 5) NAAC criteria
- 6) Formation of Student Council
- 7) Release of Muller voice-newsletter

1) Practicum – I Semester

- Discussion on the possible topics for daily practicum work for the I semester students in both Audiology and in Speech Language Pathology
- It was decided that topics for each staff (department wise) will be assigned for daily practicum classes for I semester students.

2) Ward postings of Staff

- Discussion regarding the feasibility of the postings of staff from both Audiology and Speech department in various wards on daily basis.
- Staffs were asked to submit staff duty roster to the Principal for assignment of ward postings.

3) Planning of National Seminar

- Discussion on conducting a national level seminar on disability calculation and implementing ICF in our field.
- Responsibilities of primary level organization of the same has been given to Sr.Cynthia, Dr.Santosh kumar and Mrs.Susmitha.C.G

4) Clinical assignment work of students on Saturday

- Decision was taken to give students whole day clinical sessions.

5) NAAC criteria

- Staffs were assigned with different areas of NAAC criteria for documentation.

6) Formation of Student Council

- A student council with President, Secretary, Joint Secretary, Cultural representative, Sports representative and Treasurer was formed.

7) Release of Muller Voice- newsletter

- The newsletter Muller voice is decided to be released on 20th July 2017.



Sr. Cynthia Santhmayor
Secretary, IQAC

Communicated to all members

C.c. to:
NAAC Office / File
cs/sd